

Course Request Review Instructions

1. Log in to the **STUDENT** Home Access Center (HAC) Account
(<https://homeaccess.stjohns.k12.fl.us/HomeAccess/Account/LogOn?ReturnUrl=%2fhomeaccess>)

2. Click the “Classes” Icon



3. Click the “Requests” tab to view your courses for next year.



4. If you would like to make any changes, please visit the following link to make the request. If your request is denied or if a counselor has questions about the request, we will correspond with you via the email address you enter on the form. If you do not receive a reply, your request was approved: <https://forms.office.com/Pages/ResponsePage.aspx?id=V9Czsl8P0-S9HK-boRDUWpUmVe2kHpApU7GpeQ7Dv1UQzZZMDhPQURMU1pJUEJCMTZYUUXVM0dMQy4u>