



PEDRO MENENDEZ HIGH SCHOOL  
600 SR 206 West

St. Augustine, FL 32086  
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<https://www-pmhs.stjohns.k12.fl.us>

**Ted Banton**  
Principal

**Angie Hensley**  
Assistant Principal  
Curriculum

**Tony Benford**  
Assistant Principal

**Troy Kasting**  
Assistant Principal

**Jenna Poirier**  
Registrar

**Matt McCool**  
Athletic Director

**Kristina Bransford**  
Career Specialist

**Stephanie Toffaletti**  
IB Coordinator/School  
Counselor

**Meredith Masiak**  
Counselor Early College  
and last names A-F

**Kathryn Hamill**  
Counselor last names G-M

**Dalene Pence** Counselor  
for last names N-Z

January 26, 2024

Dear Parent/Guardian,

The Florida Assessment of Student Thinking (FAST) is a progress monitoring tool that will be administered three times per year to track your student's progress in learning the Benchmarks of Excellent Student Thinking (B.E.S.T.) Standards throughout this school year. The purpose of this letter is to inform you that your student will participate in the third administration (PM3) of the Grade 9 or 10 Florida Assessment of Student Thinking (FAST) **Writing Assessment on April 1-5, 2024** and **Reading Assessment on May 3-8, 2024**. You can access results in HAC (test scores tab).

Your student's FAST assessments are computer-adaptive tests taken on a computer or tablet. The questions get less or more difficult depending on how a student responds, and each student will see different questions from a common item bank. Each test attempt (PM1, PM2, and PM3) will present items that cover the entire test "blueprint," meaning students will encounter items representative of the standards within the subject or grade level. For more information on the test design, please visit <https://www.fldoe.org/accountability/assessments/k-12-student-assessment/best/>. If you or your student would like to interact with the online testing platform or review FAST Reading sample items at home, sample test materials are available at <https://flfast.org/families.html>.

Please review the following policies with your student before testing:

- **Electronic Devices**—Students are not permitted to access any electronic devices, including, but not limited to, cell phones, smartphones, and smartwatches, at any time during testing or during breaks (e.g., restroom). If your student is found with an electronic device or is found using Bluetooth/wireless headphones/earbuds during testing, his or her test may be invalidated.
- **Testing Rules Acknowledgment**—All tests include a Testing Rules Acknowledgment that reads: "I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated." Prior to testing, test administrators read the rules to students, and students acknowledge that they understand the testing rules by clicking the box in the secure browser indicating they understand the testing rules.
- **Discussing Test Content after Testing**—The last portion of the testing rules read to students before they click the box to accept the Testing Rules Acknowledgment states that because the content of all statewide assessments is secure, students may not discuss or reveal details about the test content (including test items and passages) after the test. This includes any type of electronic communication, such as texting, emailing, or posting to social media sites. Please make sure your student understands this policy prior to testing and remind them that "discussing" test content includes any kind of electronic communication, such as texting, emailing, posting to social media, or sharing online. **While students may not share information about secure test content after testing, this policy is not intended to prevent students from discussing their testing experiences with their parents/families.**
- **Working Independently**—Students are responsible for doing their own work during the test and for protecting their answers from being seen by others. If students are caught cheating during testing, their tests will be invalidated.
- **Testing Accommodations**—If your student has an Individual Education Plan (IEP), a Section 504 Plan, or is an English Language Learner (ELL) or a recently exited ELL, please contact the school to discuss any testing accommodations that will be provided for your student.

If you have any questions related to this test administration, you may contact PMHS Test Coordinator, Beth Purtil at 904-547-8666 or [elizabeth.purtill@stjohns.k12.fl.us](mailto:elizabeth.purtill@stjohns.k12.fl.us)

Thank you for supporting your student during this test administration.

Sincerely,

Ted Banton, PMHS Principal



Flagler Hospital Health  
Career Academy



The AVID Program



VyStar Business &  
Finance Academy



Academy of Architectural &  
Building Sciences



International Baccalaureate  
Program