



**Pedro Menendez High School  
SAC Meeting Agenda  
Thursday, September 17, 2026  
PMHS Media Center**

| <i>Present</i> | <i>Member Name</i> | <i>Present</i> | <i>Member Name</i> | <i>Present</i> | <i>Member Name</i> |
|----------------|--------------------|----------------|--------------------|----------------|--------------------|
| Y              | Emily Reid         | Y              | Lisa Greco         | Y              | Heather Singletary |
| N              | Ted Banton         | Y              | Jessica Harris     | Y              | Chrissie Smith     |
| Y              | Sakari Alvarez     | Y              | Kimberly McManus   | N              | Linda Villadoniga  |
| Y              | Lisa Calvert       | Y              | Kiyah Miller       | N              | McKenzie Wallen    |
| Y              | Addisyn Cesaro     | Y              | Lindsay Miller     | N              | Westyn Wallen      |
| Y              | Vicky Clements     | Y              | Mitchell Morell    | Y              | Robin Wetherington |
| Y              | Kim Cornelison     | N              | Renae Morell       | Y              | Nicole Wilson      |
| Y              | Alejandra Cuevas   | N              | Georgiana Pulak    |                |                    |
| Y              | Ashley Denman      | Y              | Patricia Shiraldi  |                |                    |

**Quorum Met:** Yes

**Other attendees:** Ryan Sirak, Holly Smith, Katie Belcher

- I. Welcome and Sign-In- call to order 8:00 am** **Emily Reid**
  
- II. Budget Review** **Emily Reid**  
 \$23, 736.60 as of September 17, 2026
  
- III. SAC Funds Request** **Mrs. Boss/Science**  
 Request for \$1,800 to pay for visit UF's Biology Lab – Transportation. 30 students attending (max number per UF due to space). IB Biology/Biology/Environmental Science Classes invited to attend.  
 Approved: Yes; Unanimously
  
- IV. SAC Membership Composition** **Emily Reid**  
 Reviewed and approved.
  
- V. Election of Recording Secretary** **Emily Reid**  
 Ms. Reid called for nominations for the position of recording secretary. There were 2 candidates: Linda Villadóniga, Community Member and Mitch Morrell, a PMHS student. Each candidate was introduced and spoke a bit about themselves. Members present voted by putting the name of the candidate on a piece of paper. The votes were collected and counted. Linda Villadóniga was elected.
  
- VI. Mandatory SAC Presentation** **Emily Reid**  
 Ms. Reid discussed the composition of the SAC, voting, meetings, minutes and other pertinent information.
  1. **A School Advisory Council (SAC)** must include the principal and a balanced group of teachers, support employees, parents, community/business members, and—at high schools—students, with at least 51% of members being non-district employees.
  2. **School Advisory Councils** are required by state statute (e.g., Florida Statute 1001.452) and must reflect the ethnic and racial diversity of the school's student population. Membership rules ensure broad representation and prevent councils from being dominated by school employees. 51% of the members must be parents, students and community members.
  3. **Purpose and responsibilities:** School Advisory Councils must meet in the Sunshine, minutes must be taken, recorded and approved by a quorum of members at the following meeting, members participate in the School Improvement Plan (SIP), decided how funds should be spent, and provide a procedure for the disbursement of Recognition Funds

4. **Meetings** Meeting time and location must be announced at least 7 days prior to the meeting. The agenda must be made available at least 3 days prior to the meeting.
5. **SAC Responsibilities:** include but not limited to collaboration on School Improvement Plan (SIP). (for the 2026-2027 SY, there must be a minimum of 10 goals) approve funds requested by faculty and staff, work within the SAC budget, make suggestions of questions to be included in the Needs Assessment Surveys, and prepare the ballot for the allocation of Recognition Funds.
6. **Bylaws:** Bylaws were approved at August meeting
7. **Quorum:** a minimum of 13 voting SAC members must be present to conduct business.

**VII. "Ted Talk"/Sirak Soliloquy**

**Emily Reid**

Mr. Sirak reported that...

- a. with the hiring of a new Social Studies teacher, PMHS is fully staffed.
- b. testing begins the next day for 9<sup>th</sup> grade students.
- c. There will be 4 or 5 home football games in a row in October
- d. We need more community involvement
- e. New roll gates at the entrances have been installed

**VIII. Remarks from SAC Members**

**All Members**

- a. FROM PTSO:
  1. It was reported that the faculty lounge has been stocked by the PTSO
  2. There will be a skating party on September 24, 2026
  3. PTSO memberships for business partners and families are \$20/year
- b. Public Library:
  1. Ms. Calvert reported that the next cooking class at the library will be chicken soup
  2. Teen and Tween craft classes are held on Saturdays from 10-4.

**IX. Meeting Adjournment**

**Emily Reid**

The meeting was adjourned at 8:41.

The next meeting will be held on October 15, 2026, in the Media Center at 8 a.m.

**Upcoming Meetings:**

October 15  
November 19  
January 21  
February 18  
April 15  
May 20