**How Do I Apply for IB?**

Students who **are** zoned for Pedro Menendez High School:

* If you are applying to one of the PMHS career academies in addition to IB: It is important that when you complete the application in Home Access Center (HAC) you **list your career academy preference as your 1st choice**. Then, list PMHS IB as your 2nd or 3rd choice.
* If you are ***only*** applying to IB at PMHS: Log in to your Home Access Center (HAC) account and select PMHS IB as your 1st (and only) choice when you complete the Academy/Program of Choice Application.
* Print and fill out four IB teacher recommendation form requests (available on the PMHS website) and give them to your English, Math, Science and Social Studies Teachers to complete. Your teachers will complete the recommendation and submit via interschool mail to Jonathan Higgins (PMHS IB Coordinator).

Students who **are not** zoned for Pedro Menendez High School:

* If you **are not** zoned for PMHS but **are** zoned for a school with an Academic Program of Choice (***St. Augustine High School or Nease High School zoned students ONLY***) you may only attend PMHS for IB if you have been accepted to an academy at PMHS. Please complete the Academy/Program of Choice Application in HAC to apply for the PMHS career academies. ***DO NOT list IB*** as one of your programs of choice when you complete the Academy/Program of Choice Application in HAC. If accepted to a PMHS career academy please email Mr. Jonathan Higgins (IB Coordinator) at [Jonathan.higgins@stjohns.k12.fl.us](mailto:Jonathan.higgins@stjohns.k12.fl.us) to confirm your interest in the IB Programme. After we have received confirmation that you were accepted to a career academy at PMHS high school, Mr. Higgins will contact you regarding IB eligibility.
* If you **are not** zoned for PMHS and **are not** zoned for a school with an Academic Program of Choice (St. Augustine High School or Nease High School, ***i.e. you are zoned for Bartram Trail, Creekside, Tocoi Creek, or Ponte Vedra***)you may select PMHS IB as your 1st choice when you complete the Academy/Program of Choice Application. If you are applying to both an Academy and IB, please select your Academy as your 1st or 2nd choice and IB as your 2nd or 3rd choice on the Academy/Program of Choice Application in HAC.
* Print and fill out four IB teacher recommendation form requests (available on the PMHS website) and give them to your English, Math, Science and Social Studies Teachers to complete. Your teachers will complete the recommendation and submit via interschool mail to Jonathan Higgins (PMHS IB Coordinator).