

IB/AICE Teacher Recommendation Request

Student Name:

Student ID Number:

Current School:

Teacher Name:

Subject Area:

Name of program and school for which the student is applying (circle):

IB/Nease

IB/Pedro Menendez

AICE/St. Augustine

(Bold items to be completed by student requesting recommendation)

Students applying for the AICE or IB programs must have four academic teacher recommendations which include one each from math, science, language arts, and social studies. To make a recommendation for the student listed above, access the online recommendation form using the directions below. Teacher recommendations must be submitted by the Program of Choice Application deadline.

Step 1: Log in to Teacher Access Center (TAC)

Step 2: Select “TAC Help”

Step 3: Under “Miscellaneous Documents”, select “IB/AICE Teacher Recommendation Form”

Step 4: Complete recommendation for the student listed above

Step 5: Submit

*This paper form does not need to be submitted. Please shred or keep in your files. Teachers that do work for SJCSD must complete a paper recommendation form found at: <https://cte.stjohns.k12.fl.us/programs/>